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MUCR/NIBRS :a management information sys
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MUCR/NIBRS A MANAGEMENT INFORMATION SYSTEM FOR LOCAL AGENCIES

MUCR/NIBRS
is a
Personal Computer & CJIN Terminal
Based System
for reporting
Crime Statistics in Montana

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INTRODUCTION

MUCR/NIBRS is Montana's version of the FBI's newly revised UCR data collection effort. It is designed to be compatible with the national data collection standards for the collection of Uniform Crime Reporting Data as specified by the FBI, and yet, built upon the MUCR program used in this state since 1981.

MUCR/NIBRS is designed to be used by law enforcement agencies using CJIN terminals or stand alone IBM compatible personal computers to enter data into the MUCR/NIBRS database. It can be operated by using either floppy discs or a hard drive. Agencies operating the system on the new CJIN terminals have an interrupt capability to process CJIN functions as they are received. Agencies using a stand alone PC do not have this feature.

MUCR/NIBRS consists of a series of menu driven screens with pop-up help screens to facilitate data entry, perform most of the editing at the local level, and to give local agencies the ability to generate their own management reports in a timely manner. The operator selects a menu item by either highlighting it by using one of the arrow keys or by typing the number matching the choice desired and hitting the ENTER or RETURN key.

With the ability to generate reports instanteously, any law enforcement agency can have a management information system to report local crime and workload statistics.

The basic record reported in MUCR/NIBRS is an "Incident".

> An "Incident" is defined as one or more criminal offenses committed by the same offender, or group of offenders acting in concert, at the same time and place.
>
> > "Acting in concert" requires that the offenders actually commit, assist in (i.e. be aware of and consent to) the commission of the crime(s).
> >
> > "Same time and place" means that the time interval between the offenses and the distance between the locations where they occurred are insignificant. Normally, all offenses in an incident must occur during an unbroken time duration and at the same or adjoining location(s).

THE COMPONENTS OF A MUCR/NIBRS RECORD

Each incident can be broken into seven separate parts or segments. Each segment can be thought of as a separate piece of paper or data forms which has to be examined, and if appropriate, completed before the incident can be fully described.

The seven segments are:

- ADMINISTRATIVE SEGMENT--This segment contains administrative data which is applicable to the entire incident report. This includes the case number, date and time of the incident. Information about the officer assigned to the case and geo-coded location information are optional.

- OFFENSE SEGMENT--Offense segments are used to identify and describe the types of crimes involved in each incident.

- PROPERTY SEGMENT--Property segments are used to describe the type, value and disposition (what happened to) of the property involved in the incident. A Property Segment is to be submitted for incidents involving "Crimes against Property".

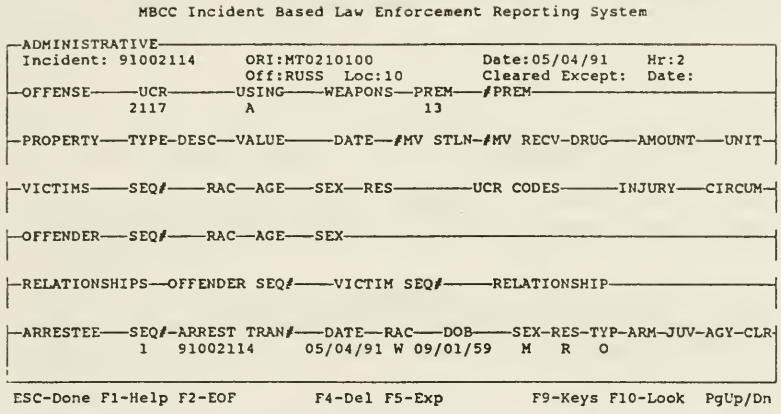
  Drugs being seized is a special case requiring a Property Segment to be completed. However, the description, quantity and unit of measurement of the drugs are reported instead of their value.

- VICTIM SEGMENT--The victim segment is used to describe each of the individual victims in each incident involving a "Crime against Persons".

- OFFENDER SEGMENT--The offender segment is used to describe each of the individual offenders in each incident involving a "Crime against Persons". If nothing is known about the offender(s), as in a case where no one saw the offender(s) and there are no suspects, then this segment is skipped.

- RELATIONSHIP SEGMENT--The relationship segment is used to describe relationship between each individual victim and each offender in an incident involving a "Crime against Persons".

- ARRESTEE SEGMENT--The arrestee segment is used to report the apprehension of the persons who committed the crime described in the incident report. It is to remain blank until a person is arrested for this incident. The arrestee segment describes the person arrested and some of the circumstances surrounding his arrest.



MUCR/NIBRS DATA ENTRY SCREEN
ILLUSTRATING AN ENTRY
FOR A DUI

MUCR/NIBRS REPORTS

One of the major improvements of MUCR/NIBRS over the old MUCR system is that MUCR/NIBRS provides participating law enforcement agencies with a practical system to obtain improved, flexible reports in a timely manner. Within limitations, each agency has the ability to customize their reporting system so it can be tailored to their local needs.

HOW AGENCIES MIGHT USE MUCR/NIBRS REPORTS

o BUDGET DEVELOPMENT & JUSTIFICATION Local authorities responsible for overseeing department activities can be kept easily informed using MUCR/NIBRS reports.

o PUBLIC RELATIONS & PUBLIC INFORMATION Several agencies have radio programs and routinely release information about criminal activities to local newpapers. Monthly, Quarterly or Annually MUCR/NIBRS reports could also be used in this manner.

o SELF-EVALUATION IN BROAD TERMS Local agencies can use statistics like clearance rates from Local MUCR/NIBRS reports to see how well they are doing their job.

o LIMITED OPERATIONAL ANALYSES By using the optional fields (of Location and Officer) in MUCR/NIBRS, local agencies can statistically examine the geographical distribution of crimes in their jurisdiction and the distribution of officer caseloads.

o ASSISTANCE IN COMPLYING WITH REPORTING REQUIREMENTS OF SELECTED PROGRAMS Drunk Driving Programs and RADD Reports, Arson Reports, and Drug Task Force Reports can be partially completed using MUCR data. It is noted, however, most special programs usually require data which goes beyond that kept by MUCR/NIBRS.

DATA NEEDED TO GENERATE REPORTS

Before you can produce any report, you must provide the computer with some basic information about the type of report you want generated. This information includes:

o TYPE OF REPORT DESIRED--This is specified by selecting items off the menu. These reports are divided into three groups. They are Case Listings, Management Summary Reports, and Time Comparison Reports.

o ORI--Some agencies report for more than one agency. Each report is restricted to summarizing data from a single ORI.

o TIME PERIOD--The time period for the report may be a day, month, quarter or year. Some reports restrict the periods to just month, quarter, or year.

o TYPE OF DETAIL DESIRED--In most cases, you have the option to obtain a summary report or a detailed report. A summary report presents statistics based on the first two digits of the offense category (MUCR Offense Code). Some of these reports can be further customized by presenting Level I, II or III Offenses and combinations of them. In contrast, a detailed report summarizes statistics based on offense codes within a given two digit category. If you want a detailed report on Motor Vehicle thefts, you would enter "07" for the crime category requested.

TYPES OF REPORTS GENERATED IN MUCR/NIBRS AND THEIR CHARACTISTICS

CASE LISTINGS	TIME PERIODS[1]	LEVEL OF DETAIL[2]
1. CASE LISTINGS	D M Q Y	SUMMARY OR DETAILED
2. CASES CLOSED DURING PERIOD	D M Q Y	SUMMARY OR DETAILED
3. UNCLOSED (OPEN) CASES	(not applicable)	SUMMARY OR DETAILED

MANAGEMENT REPORTS	TIME PERIODS	LEVEL OF DETAIL
1. OFFENSE SUMMARY	D M Q Y	CODES 1-6[3]
2. ARREST SUMMARY	M Q Y	CODES 1-6
3. PROPERTY BY OFFENSE TYPE	M Q Y	SUMMARY OR DETAILED
4. PROPERTY BY PROPERTY TYPE	M Q Y	
5. OFFICER SUMMARY	D M Q Y	SUMMARY OR DETAILED
6. LOCATION SUMMARY	D M Q Y	SUMMARY OR DETAILED
7. DAY OF WEEK TIME OF DAY SUMMARY	M Q Y	SUMMARY OR DETAILED

COMPARISONS	TIME PERIODS	LEVEL OF DETAIL
1. OFFENSE COMPARISON	M Q Y	CODES 1-6
2. ARREST COMPARISON	M Q Y	CODES 1-6
3. PROPERTY BY OFFENSE COMPARISON	M Q Y	SUMMARY OR DETAILED
4. PROPERTY BY PROPERTY TYPE COMPARISON	M Q Y	SUMMARY OR DETAILED

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[1] D = DAY (FORMAT MM/DD/YY); M = MONTH (FORMAT MMYY); Y = YEAR (FORMAT YY)

[2] Summary Tables use the first two digits of the offense (MUCR Offense) Codes. Detailed Tables summarize the offense codes within a particular two digit code category. CODE 1 = Level 1 Offenses Only; CODE 2 = Level 2 Offenses Only; CODE 3 = Level 3 Offenses Only; CODE 4 = Level 1 and Level 2 Offenses; CODE 5 = All (Level 1 and Level 2 and Level 3 Offenses); and CODE 6 = Detailed Table within a specific two digit offense category.

CASE LISTINGS

Listings are primarily used to look up a case number or general information about a particular case. They can also be used as an organizer, and sometimes to edit the data entered into the computer.

All reports involving listings are sorted by case number.

Three types of lists can be generated for a specific period based on the date of the incident: 1) all cases, 2) closed cases (i.e. those "solved" by arrest or by exception, and 3) open cases. A listing of unclosed (open) cases may be used by administrators to assign workloads and as a reminder of which cases remain unsolved.

Each record in the list shows the incident number, date, hour, reporting officer, location, and primary offense (MUCR Offense Code) is displayed. It also shows whether or not the case was cleared by exception or by arrest and, if so, the date of the clearance.

EXAMPLE

The sample on the facing page lists the cases involving DUIs (MUCR Offense Code 2117) for the Havre Police Department for May 1991.

CASE LISTING BY INCIDENT NUMBER — AGENCY ORI= MT0210100
REPORTING PERIOD: MONTH 0591 — REPORT DATE=8/28/1991

LISTING FOR ONLY CRIME CATEGORY= 21

INCIDENT	DATE	HR	OFFCR	LOCATION	UCR	CLEAR EXCP	CLEAR ARREST
91002114	05/04/91	2	RUSS	10	2117		1 05/04/91
91002241	05/11/91	16	RUSS	10	2117		1 05/11/91
91002388	05/18/91	19	LAURL	20	2117		1 05/18/91
91002400	05/19/91	1	MIKEB	10	2117		1 05/19/91
91002415	05/20/91	2	MIKEB	30	2117		1 05/20/91
91002607	05/30/91	20	STAN	20	2117		1 05/30/91

END OF CASE LISTING REPORT — REPORT DATE=8/28/1991

OFFENSE SUMMARY

The offense summary is a tabulation of incidents committed in a jurisdiction. Because a single incident may involve more than one offense, it is not a tally of the number of crimes (offenses) reported.

The numbers shown within category of NEW CASES shown in this table reflect the number of incidents reported by primary offense code. (Whenever an incident involves more than one offense, the primary offense code is defined as that offense which has the lowest first two digits in the MUCR Offense Code>)

The second column of numbers (%) indicate the distribution of reported offenses. For example, if 5 of the 60 crimes reported are burglaries, then burglaries make up 8% of the crimes reported.

The middle section of the report shows the number of these cases reported in the first data column which are "cleared". The arrests, themselves, may not have occurred in the time period being examined. Consequently, the clearance rate for a given period may change depending on when the summary report was prepared.

The number of cases cleared by arrest and by exception during the time period, but irrespective of when the incident occurred is shown in the last two columns of the table. These numbers reflect those arrests made on cases which occurred both before and during the time period in question.

EXAMPLE

The offense summary shown of the facing page shown the number of level I and II Crimes reported to the Havre Police Department in May 1991. This report shows a total of 185 incidents reported, of which 53 were cleared by somebody being arrested. The Havre Police Department's overall clearance rate for the month was 28%. There were a total of 52 incidents cleared by arrest in May. (One of the forgery cases which was reported in May was cleared by an arrest which took place sometime after the month ended.)

OFFENSE SUMMARY BY MAJOR OFFENSE
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

OFFENSE CATEGORY (CODE:4)	CURRENT PERIOD CASES					ALL CASES	
	NEW CASES	%	---CLEARED--- ARREST	EXCEPT	%	---CLEARED--- ARREST	EXCEPT
01 Criminal Homicide	0	0%	0	0	0%	0	0
02 Forcible Rape	1	0%	1	0	100%	1	0
03 Robbery	0	0%	0	0	0%	0	0
04 Assault	0	0%	0	0	0%	0	0
05 Burglary	1	0%	0	0	0%	0	0
06 Larceny	45	24%	12	0	26%	12	0
07 Motor Vehicle Theft	5	2%	0	0	0%	0	0
08 Simple Assault (Not Aggrava	9	4%	7	0	77%	7	0
09 Arson	0	0%	0	0	0%	0	0
10 Forgery & Counterfeiting	5	2%	2	0	40%	1	0
11 Fraud	0	0%	0	0	0%	0	0
12 Embezzlement	0	0%	0	0	0%	0	0
13 Stolen Property	1	0%	1	0	100%	1	0
14 Vandalism (Criminal Mischie	28	15%	1	0	3%	1	0
15 Weapons	0	0%	0	0	0%	0	0
16 Prostitution	0	0%	0	0	0%	0	0
17 Sex Offenses	7	3%	2	0	28%	2	0
18 Drug Abuse	1	0%	0	0	0%	0	0
19 Gambling	0	0%	0	0	0%	0	0
20 Offenses Against Family	5	2%	1	0	20%	1	0
21 Driving Under the Influence	6	3%	6	0	100%	6	0
22 Liquor Laws	9	4%	9	0	100%	9	0
24 Disorderly Conduct	22	11%	5	0	22%	5	0
26 All Other (Except Traffic)	33	17%	3	0	9%	3	0
28 Curfew (Juveniles)	2	1%	2	0	100%	2	0
29 Runaway (Juveniles)	5	2%	1	0	20%	1	0
TOTAL	185		53	0	28%	52	0

ONLY OFFENSE CATEGORIES SELECTED FOR THE REPORT WILL BE LISTED.
CODE:(1=LEVEL I, 2=LEVEL II, 3=LEVEL III, 4=I & II, 5=ALL, 6=DETAIL)

CURRENT PERIOD CASES ARE NEW CASES WHICH OCCURRED DURING THE REPORTING PERIOD, AND CLEARANCES FOR THOSE CASES AS OF THE REPORT DATE.

ALL CASES ARE CLEARANCES WHICH OCCURRED DURING REPORTING PERIOD FOR CASES OCCURRING IN THE REPORTING PERIOD OR PREVIOUSLY.

ARREST SUMMARY

The arrest report counts individuals who are arrested in a given time frame. An individual may be arrested for multiple crimes, but he is only counted once. Only the primary offense for which the arrest is made is reflected in the table, if he were arrested on multiple charges.

The first numerical column in the arrest table shows the total number of people arrested in the specified time period. The remaining columns separate these persons into adult (male and female) and juvenile (male and female). The manner in which the juveniles are treated, whether they are handled by the department and turned over to their parents or whether they are referred to other authorities, is shown in the last column.

Totals and the percent of total are displayed at the bottom of each table.

EXAMPLE

The arrest report on the facing page shows that a total of 64 people were arrested by the Havre Police Department in May 1991--34 were adult males; 7, adult females; 21, juvenile males; and 2, juvenile females. Of the twenty-three juvenile arrested, 22 were referred to juvenile authorities, the disposition of the juvenile arrested for disorderly conduct was not reported.

ARREST SUMMARY BY MAJOR OFFENSE
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

OFFENSE CATEGORY (CODE:4)		COUNT	ADULT		JUVENILE			
			MALE	FEM.	MALE	FEM.	HAND	REF.
01	Criminal Homicide	0	0	0	0	0	0	0
02	Forcible Rape	1	1	0	0	0	0	0
03	Robbery	0	0	0	0	0	0	0
04	Assault	0	0	0	0	0	0	0
05	Burglary	0	0	0	0	0	0	0
06	Larceny	12	8	2	2	0	0	2
07	Motor Vehicle Theft	0	0	0	0	0	0	0
08	Simple Assault (Not Aggravated)	8	2	0	6	0	0	6
09	Arson	0	0	0	0	0	0	0
10	Forgery & Counterfeiting	1	0	1	0	0	0	0
11	Fraud	0	0	0	0	0	0	0
12	Embezzlement	0	0	0	0	0	0	0
13	Stolen Property	2	2	0	0	0	0	0
14	Vandalism (Criminal Mischief)	1	0	0	1	0	0	1
15	Weapons	0	0	0	0	0	0	0
16	Prostitution	0	0	0	0	0	0	0
17	Sex Offenses	2	1	1	0	0	0	0
18	Drug Abuse	0	0	0	0	0	0	0
19	Gambling	0	0	0	0	0	0	0
20	Offenses Against Family	1	0	1	0	0	0	0
21	Driving Under the Influence (DUI)	6	5	1	0	0	0	0
22	Liquor Laws	14	10	1	3	0	0	3
24	Disorderly Conduct	5	4	0	1	0	0	0
26	All Other (Except Traffic)	3	1	0	2	0	0	2
28	Curfew (Juveniles)	7	0	0	5	2	0	7
29	Runaway (Juveniles)	1	0	0	1	0	0	1
	TOTAL	64	34	7	21	2	0	22
			53%	10%	32%	3%	0%	100%

ONLY OFFENSE CATEGORIES SELECTED FOR THE REPORT WILL BE LISTED.
CODE:(1=LEVEL I, 2=LEVEL 2, 3=LEVEL III, 4=I & II, 5=ALL, 6=DETAIL)

THIS REPORT GIVES NUMBER OF PERSONS ARRESTED DURING THE REPORTING PERIOD.
EACH INCIDENT IN THE PERIOD MAY INCLUDE MORE THAN ONE PERSON ARRESTED.
EACH PERSON ARRESTED MAY HAVE CLOSED MORE THAN ONE INCIDENT.

MALE/FEMALE FIGURES ARE GIVEN AS PERCENT OF TOTAL NUMBER ARRESTED. JUVENIL
DISPOSITIONS ARE GIVEN AS PERCENT OF NUMBER OF JUVENILES ARRESTED.

PROPERTY SUMMARY BY OFFENSE TYPE

The property report compares the value of property stolen with the amount recovered for ten property crimes. The value recovered is restricted only to incidents reported to have occurred during the time period specified. The numbers do not include property recovered for another agency. The percent recovery for each type of offense is shown in the third column. These values will change over time with more and more property being recovered.

Losses resulting from property being burnt, damaged or destroyed , and/or forged are listed in the fourth column.

The value of all property recovered, irrespective of when the incident took place, is tabulated in the last column.

EXAMPLE

The property report on the facing page show that property valued at $23,290 was stolen in incidents reported to the Havre Police Department in May 1991. Roughly 21 percent ($4997) was recovered. Property damaged or destroyed as a result of vandalism amounted to another $3439. During the month, $5117 worth of property was recovered.

PROPERTY SUMMARY BY OFFENSE TYPE
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT02101
REPORT DATE=8/28/19

OFFENSE CATEGORY		CURRENT PERIOD CASES				ALL
		VALUE STOLEN	VALUE RECOVER	%	OTHER LOSSES	TOTAL RECOV
03	Robbery	0	0	0	0	
05	Burglary	702	0	0	0	
06	Larceny	7738	447	5	1200	9
07	Motor Vehicle Theft	14550	4550	31	0	4
09	Arson	0	0	0	0	
10	Forgery & Counterfeiting	0	0	0	0	
11	Fraud	0	0	0	0	
12	Embezzlement	0	0	0	0	
13	Stolen Property	0	0	0	0	
14	Vandalism (Criminal Mischief)	300	0	0	3439	
	TOTAL	23290	4997	21	4639	5

CURRENT PERIOD CASES GIVES PROPERTY TOTALS FOR CASES WHICH OCCURED DURING THE REPORTING PERIOD FOR PROPERTY ENTRIES AS OF THE REPORT DATE.

OTHER LOSSES INCLUDE PROPERTY BURNED, COUNTERFEITED, AND/OR VANDALIZED.

ALL IS PROPERTY RECOVERED DURING THE REPORTING PERIOD FOR CASES OCCURRING IN THE REPORTING PERIOD OR PREVIOUSLY.

PROPERTY SUMMARY BY PROPERTY TYPE

This table is similar to the previous property table, the difference being this table itemizes the type of property involved in the crimes. The type of property is based upon the property description data element in the property segment.

The main body of the table refers to value of property stolen, recovered, or otherwise lost in incidents which occurred during the time period in question. The property may not have been recovered during the same time period.

The last column of the table tablulates the total value of all property recovered during the time period specified.

EXAMPLE

The property report on the facing page shows most of the property (in terms of dollar worth) stolen during May 1991 and reported to the Havre Police Department involved automobiles and trucks. Most the other losses (presumably involving criminal mischief and vandalism) also involved automobiles. The most common types of property being stolen (again in terms of dollar value) were 1) Automobiles, 2) Radios, TVs, and VCRs, and 3) Motor Vehicle Parts and Accessories.

PROPERTY SUMMARY BY PROPERTY TYPE
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

	PROPERTY DESCRIPTION	CURRENT PERIOD CASES VALUE STOLEN	VALUE RECOVER	%	OTHER LOSSES	ALL TOTAL RECOVER
01	Aircraft	0	0	0	0	0
02	Alcohol	16	0	0	0	0
03	Automobiles	14550	4550	31	3854	4550
04	Bicycles	650	30	4	0	0
05	Buses	0	0	0	0	0
06	Clothes/Furs	0	0	0	0	0
07	Computer Hardware/Software	0	0	0	0	0
08	Consumable Goods	45	22	48	0	22
09	Credit/Debit Cards	0	0	0	0	0
10	Drugs/Narcotics	0	0	0	0	0
11	Drug/Narcotic Equipment	0	0	0	0	0
12	Farm Equipment	0	0	0	0	0
13	Firearms	50	0	0	0	0
14	Gambling Equipment	0	0	0	0	0
15	Heavy Construction/Industrial Equipm	0	0	0	0	0
16	Household Goods	0	0	0	0	0
17	Jewelry/Precious Metals	150	0	0	0	0
18	Livestock	0	0	0	0	0
19	Merchandise	0	0	0	0	0
20	Money	300	0	0	0	0
21	Negotiable Instruments	392	0	0	0	0
22	Nonnegotiable Instruments	0	0	0	0	0
23	Office-type Equipment	0	0	0	0	0
24	Other Motor Vehicles	0	0	0	0	0
25	Purses/Handbags/Wallets	0	0	0	0	0
26	Radios/TVs/VCRs	3720	0	0	0	150
27	Recordings-Audio/Visual	580	45	7	0	45
28	Recreational Vehicles	0	0	0	0	0
29	Structures-Single Occupancy Dwelling	0	0	0	200	0
30	Structures-Other Dwellings	0	0	0	0	0
31	Structures-Other Commercial/Business	0	0	0	480	0
32	Structures-Industrial/Manufacturing	0	0	0	0	0
33	Structures-Public/Community	0	0	0	0	0
34	Structures-Storage	0	0	0	0	0
35	Structures-Other	0	0	0	75	0
36	Tools	1265	315	24	0	315
37	Trucks	0	0	0	0	0
38	Vehicle Parts/Accessories	1182	0	0	0	0
39	Watercraft	0	0	0	0	0
77	Other	390	35	8	30	35
88	Pending Inventory	0	0	0	0	0
	TOTAL	23290	4997	21	4639	5117

CURRENT PERIOD CASES GIVES PROPERTY TOTALS FOR CASES WHICH OCCURED DURING THE REPORTING PERIOD FOR PROPERTY ENTRIES AS OF THE REPORT DATE.

OTHER LOSSES INCLUDE PROPERTY BURNED, COUNTERFEITED, AND/OR VANDALIZED.

OFFICER SUMMARY

The officer summary is a tabulation of incidents occurring in the time period specified by reporting officer. Reporting officer data is optional in MUCR/NIBRS. If used, a consistant coding method must be established to furnish reliable information. The responsibility for the establishment and use of these codes lies with the reporting agency.

The officer summary shows the number of incidents (New Cases) reported by (or assigned to) each officer. The report reflects data on all incidents (Level I, II and III) which were reported during the time period. It also tabulates the number of these cases cleared by arrest or by exception and the percentage cleared. A case may be cleared outside the time period in question. Consequently, this report can change over time, depending on Owhen it is prepared.

EXAMPLE

The officer report for the Havre Police Department for May 1991 shows a total of 266 incidents reported. STAN was responsible for 33 cases; GEORG, LAURL, and MIKER, for 30 cases. RUSS had the most arrests (11) followed by STAN (9). A total of 61 incidents which occurred during May were cleared by arrest. No incidents were cleared by exception.

OFFICER REPORT
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

	CURRENT PERIOD CASES			
OFFICER	NEW CASES	CLEARED ARREST	CLEARED EXCEPT	%
BILLH	1	0	0	0%
BILLW	18	2	0	11%
DAVE	2	0	0	0%
DOTTI	2	2	0	100%
GENEH	8	1	0	12%
GENES	14	4	0	28%
GEORG	30	5	0	16%
GOERG	1	0	0	0%
JERRY	1	0	0	0%
KARL	2	0	0	0%
KEN	14	4	0	28%
KEVIN	16	2	0	12%
LAURL	30	5	0	16%
MIKEB	24	6	0	25%
MIKER	30	5	0	16%
RANDY	7	3	0	42%
REX	5	2	0	40%
RUSS	22	11	0	50%
SCOTT	1	0	0	0%
SHANE	5	0	0	0%
STAN	33	9	0	27%
TOTAL	266	61	0	22%

REPORT SUMMARIZES CASES BY OFFICER GIVEN IN ADMIN SEGMENT AS OF REPORT DATE

LOCATION SUMMARY

For those agencies geo-coding each incident, a location summary report is available. Again, providing location or geocode information is a local option. If done, however, a consistant set of codes must be used to provide usable information.

The location report is structurally similar to the officer report. It lists all incidents (Levels I, II, and III) reported during the time period in question for each location. Like the officer report, the number of incidents cleared by arrest or by exception varies with respect to time.

EXAMPLE

The report on the facing page show that the Havre Police Department has separated the city into 5 areas (named 10, 15, 20, 25, and 30). During May 1991, 115 out of the 266 incidents reported took place in Area 10. Thirty-one percent of these incidents which took place in Area 10 were cleared by arrest.

LOCATION REPORT
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

	CURRENT PERIOD CASES			
LOCATION	NEW CASES	CLEARED ARREST	CLEARED EXCEPT	CLEARED %
10	115	36	0	31%
15	22	4	0	18%
20	33	5	0	15%
25	45	5	0	11%
30	51	11	0	21%
TOTAL	266	61	0	22%

DAY OF THE WEEK/TIME OF DAY REPORT

Unlike the other reports in this section, this report is a graph. It shows a typical week being broken up into 42 four hour segments beginning with Monday, midnight (00 hours to and including 03 hours) and ending on Sunday at 8 o'clock p.m. (20 hours to 00 hours). The graph shows the distribution of all incidents (Levels I, II, and III) over this period. The length of the line is proportional to the number of cases occurring in that time period.

Agencies can request detailed graphs for major crime categories, but they must be aware that too few cases will probably yield misleading information. That is, a graph based on 25 cases is less reliable than one based on 50 or 100 cases.

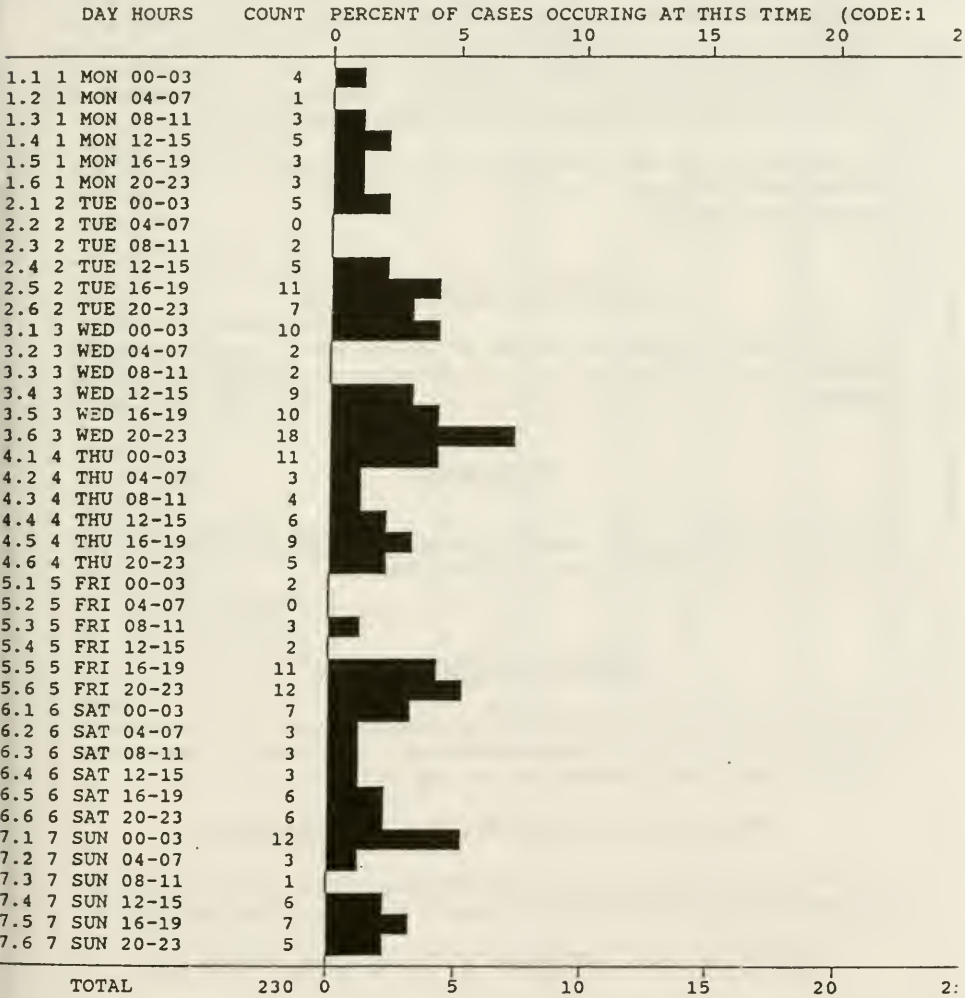
The graph limits any one time period to 25% or less of the cases. Consequently, one cannot examine DUI's, for example, if they all occur on Friday night.

EXAMPLE

The graph on the facing page shows the weekly pattern of incidents reported to the Havre Police Department in May 1991. Out of 230 calls reported, 18 occurred on Wednesday between 8 p.m. and midnight.

INCIDENT DAY OF WEEK / TIME OF DAY
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991



ONLY CASES SELECTED FOR REPORT ARE SHOWN AS PERCENTAGES OF CASES SELECTED.
CODE: (1=ALL CASES, 2=MAJOR CRIME CATEGORY ONLY)

COMPARISON REPORTS

After a few months, reports which compare the statistics from one month with those from another month may be generated. These reports show selected statistics for the agency and the percentage difference between them. It is recommended that in specifying the time periods, agencies should set the earliest time period as TIME 1 and the later time period as TIME 2. Consequently, a positive % would indicate an increase in the measure being examined and a negative one, a drop.

Time periods must be similar. That is, you must compare one month's statistics with another month's statistics. You cannot compare a month's statistics with the previous year's statistics.

OFFENSE COMPARISON

In the Offense Comparison, the number of incidents reported and the number of incidents cleared (both by arrest and by exception) are compared for the two time periods.

EXAMPLE

The report on the facing page compares the incidents reported to the Havre Police Department in May 1991 with those reported in April 1991.

ARREST COMPARISON

In the Arrrest Comparison, the total number of persons arrested and the number of juveniles arrested in both time periods are compared. That is totals are compared with totals and juveniles with juveniles in the two time periods.

PROPERTY BY OFFENSE COMPARISON

In the Property/Offense Comparison, the total value of goods stolen is compared for the two time periods. Similarly, the total value of goods recovered are also compared.

PROPERTY BY PROPERTY TYPE COMPARISON

The Property/Type Comparison is similar to the Property/Offense Comparison.

OFFENSE SUMMARY COMPARISON REPORT — AGENCY ORI= MT0210100
COMPARISON TIME PERIOD: MONTH 0491 VS 0591 — REPORT DATE=8/29/1991

OFFENSE CATEGORY		NEW CASES			CLEARANCES		
		TIME 1 0491	TIME 2 0591	% DIFF	TIME 1 0491	TIME 2 0591	% DIFF
01	Criminal Homicide	0	0	0	0	0	0
02	Forcible Rape	0	1	0	0	0	0
03	Robbery	0	0	0	0	0	0
04	Assault	1	0	-100	0	0	0
05	Burglary	2	1	-50	0	0	0
06	Larceny	51	45	-11	0	0	0
07	Motor Vehicle Theft	0	5	0	0	0	0
08	Simple Assault (Not Aggravat	15	9	-40	0	0	0
09	Arson	0	0	0	0	0	0
10	Forgery & Counterfeiting	0	5	0	0	0	0
11	Fraud	2	0	-100	0	0	0
12	Embezzlement	0	0	0	0	0	0
13	Stolen Property	0	1	0	0	0	0
14	Vandalism (Criminal Mischief	41	28	-31	0	0	0
15	Weapons	0	0	0	0	0	0
16	Prostitution	0	0	0	0	0	0
17	Sex Offenses	3	7	133	0	0	0
18	Drug Abuse	0	1	0	0	0	0
19	Gambling	0	0	0	0	0	0
20	Offenses Against Family	0	5	0	0	0	0
21	Driving Under the Influence	5	6	20	0	0	0
22	Liquor Laws	5	9	80	0	0	0
24	Disorderly Conduct	12	22	83	0	0	0
26	All Other (Except Traffic)	28	33	17	0	0	0
28	Curfew (Juveniles)	0	2	0	0	0	0
29	Runaway (Juveniles)	3	5	66	0	0	0
	TOTAL	168	185	10	0	0	0

OFFENSE SUMMARY BY MAJOR OFFENSE
REPORTING PERIOD: MONTH 0591

AGENCY ORI= MT0210100
REPORT DATE=8/28/1991

OFFENSE CATEGORY (CODE:5)		CURRENT PERIOD CASES					ALL CASES	
		NEW CASES	%	---CLEARED--- ARREST	EXCEPT	%	---CLEARED--- ARREST	EXCEPT
01	Criminal Homicide	0	0%	0	0	0%	0	0
02	Forcible Rape	1	0%	1	0	100%	1	0
03	Robbery	0	0%	0	0	0%	0	0
04	Assault	0	0%	0	0	0%	0	0
05	Burglary	1	0%	0	0	0%	0	0
06	Larceny	45	16%	12	0	26%	12	0
07	Motor Vehicle Theft	5	1%	0	0	0%	0	0
08	Simple Assault (Not Aggrava	9	3%	7	0	77%	7	0
09	Arson	0	0%	0	0	0%	0	0
10	Forgery & Counterfeiting	5	1%	2	0	40%	1	0
11	Fraud	0	0%	0	0	0%	0	0
12	Embezzlement	0	0%	0	0	0%	0	0
13	Stolen Property	1	0%	1	0	100%	1	0
14	Vandalism (Criminal Mischie	28	10%	1	0	3%	1	0
15	Weapons	0	0%	0	0	0%	0	0
16	Prostitution	0	0%	0	0	0%	0	0
17	Sex Offenses	7	2%	2	0	28%	2	0
18	Drug Abuse	1	0%	0	0	0%	0	0
19	Gambling	0	0%	0	0	0%	0	0
20	Offenses Against Family	5	1%	1	0	20%	1	0
21	Driving Under the Influence	6	2%	6	0	100%	6	0
22	Liquor Laws	9	3%	9	0	100%	9	0
24	Disorderly Conduct	22	8%	5	0	22%	5	0
26	All Other (Except Traffic)	33	12%	3	0	9%	3	0
28	Curfew (Juveniles)	2	0%	2	0	100%	2	0
29	Runaway (Juveniles)	5	1%	1	0	20%	1	0
39	Traffic Crimes	1	0%	1	0	100%	1	0
40	Traffic Accidents, Fatality	0	0%	0	0	0%	0	0
41	Traffic Accidents, Injury	0	0%	0	0	0%	0	0
42	Traffic Accidents, Property	0	0%	0	0	0%	0	0
50	Illegal Alien	0	0%	0	0	0%	0	0
52	Warrants	6	2%	6	0	100%	6	0
53	Stolen M.V. Recovered for A	0	0%	0	0	0%	0	0
54	Stolen Prop Recovered for A	0	0%	0	0	0%	0	0
55	Fugitives	0	0%	0	0	0%	0	0
56	Missing Persons	0	0%	0	0	0%	0	0
57	Sudden Death/Body Found	0	0%	0	0	0%	0	0
58	Suicides	2	0%	0	0	0%	0	0
59	Other Accidents	0	0%	0	0	0%	0	0
60	Animal Problems	8	3%	0	0	0%	0	0
61	Property	1	0%	0	0	0%	0	0
64	Locate Only Auto	0	0%	0	0	0%	0	0
65	Impound Auto	0	0%	0	0	0%	0	0
66	Assistance Required	0	0%	0	0	0%	0	0
67	Domestic Problems	10	3%	0	0	0%	0	0
69	Insecure Premise	0	0%	0	0	0%	0	0
70	Suspicious Persons & Circum	5	1%	0	0	0%	0	0
71	Public Safety	0	0%	0	0	0%	0	0
73	Disturbance/Noise	34	12%	1	0	2%	1	0
75	Sick Cared For	0	0%	0	0	0%	0	0
76	Marine	0	0%	0	0	0%	0	0
77	Traffic/Roads	9	3%	0	0	0%	0	0
78	Civil Complaints	5	1%	0	0	0%	0	0
79	Vehicle Disposition	0	0%	0	0	0%	0	0
81	Alarms	0	0%	0	0	0%	0	0
82	Subpoenas	0	0%	0	0	0%	0	0
90	Officer Assault	0	0%	0	0	0%	0	0
97	LOCAL USE	0	0%	0	0	0%	0	0
98	Local Use	0	0%	0	0	0%	0	0
99	OTHER	0	0%	0	0	0%	0	0
	TOTAL	266		61	0	22%	60	0

ONLY OFFENSE CATEGORIES SELECTED FOR THE REPORT WILL BE LISTED.
CODE:(1=LEVEL I, 2=LEVEL II, 3=LEVEL III, 4=I & II, 5=ALL, 6=DETAIL)

CURRENT PERIOD CASES ARE NEW CASES WHICH OCCURRED DURING THE REPORTING PERIOD, AND CLEARANCES FOR THOSE CASES AS OF THE REPORT DATE.

ALL CASES ARE CLEARANCES WHICH OCCURRED DURING REPORTING PERIOD FOR CASES OCCURRING IN THE REPORTING PERIOD OR PREVIOUSLY.

MONTANA BOARD OF CRIME CONTROL
303 North Roberts
Helena, MT 59620

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